



## LETTER OF INSURANCE

Provide this "Letter of Insurance" to the employee and medical provider in case of an accident or injury. It contains the insurance information that the medical provider will require to proceed with care.

During business hours the medical provider can contact Allstaff Payroll for additional information or approval if necessary.

### **EMPLOYEES INJURED ON THE JOB ARE REQUIRED TO HAVE A 5-PANEL DRUG SCREENING WITHIN 48 HOURS**

|                            |  |
|----------------------------|--|
| Workers Comp Carrier:      | Service America Indemnity Company  |
| Policy Number:             | RT22MWC6590052003  |
| Third Party Administrator: | Broadspire, A Crawford Company   |
| Email Contact:             | <a href="mailto:risktransfer@choosebroadspire.com">risktransfer@choosebroadspire.com</a> |
| Billing:                   | P.O. Box 14645<br>Lexington, KY 40512-4345   |
| Telephone:                 | (888)-599-8726   |
| Fax:                       | (678)-937-8210   |

**After treatment, please send the First Report of Injury, injured worker's statement, any witness statements, and hospital paperwork to AllStaff Payroll by fax 850-378-5232 or email [info@allstaffpayroll.com](mailto:info@allstaffpayroll.com).**

# Workers' Compensation Temporary Prescription ID Card



## >> To the Injured Worker:

On your first visit, please give this notice to any pharmacy listed on the back side to speed the processing of your approved workers' compensation prescriptions.

Questions or need assistance locating a participating retail network pharmacy? Call the myMatrixx, an Express Scripts Company Customer Care at 877.804.4900.

### Atención Trabajador Lesionado:

En su primera visita, por favor entregue esta notificación a cualquier farmacia enumerada al reverso para acelerar el procesamiento de sus recetas a probadas de compensación para trabajadores (según las pautas establecidas por su empleador).

Si tiene cualquier duda o necesita ayuda para localizar una farmacia de venta al por menor participante de la red, por favor llame a la Atención a Clientes en myMatrixx, una compañía de Express Scripts, al 877-804-4900.

## >> To the Pharmacist:

myMatrixx, an Express Scripts Company administers this workers' compensation prescription program. Please follow the steps below to submit a claim. Standard first fill shall not exceed a 30-day supply or a cost of \$1,500 (max \$300 per medication). This form is valid for up to 30 days from date of injury (DOI). Limitations may vary. For assistance, call myMatrixx, an Express Scripts Company Customer Care at 877.804.4900.

### Pharmacy Processing Steps

- Step 1: Enter BIN number 003858
- Step 2: Enter processor control WC
- Step 3: Enter the group number as it appears above
- Step 4: Enter the injured worker's nine-digit ID number
- Step 5: Enter the injured worker's first and last name
- Step 6: Enter the injured worker's date of injury

**Broadspire**<sup>®</sup>  
A CRAWFORD COMPANY

#### Express Scripts

ID#: \_\_\_\_\_

Your SSN is your temporary ID number; present to the pharmacy at the time prescription is filled. You will receive a new ID number shortly.

Date of Injury: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM/DD/YYYY

Group #: PD6A

Employee Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

>> **To the Supervisor:** Please fill in the information requested for the injured worker.

### Employee Information

First M Last

Street Address or PO Box

City State ZIP

### Employer Name

**Thank you** for using a participating retail network pharmacy. Even though there is no direct cost to you, it's important that we all do our part to help control the rising cost of healthcare.

*Please see other side for a list of participating retail network pharmacies.*

## Participating Retail Network Pharmacies



|                     |                    |                    |                     |
|---------------------|--------------------|--------------------|---------------------|
| A & P               | Drug Emporium      | Longs Drug Store   | Sav-On              |
| Acme Pharmacy       | Drug Fair          | Major Value        | Save Mart           |
| Albertson's         | Drug Town          | Marsh Drugs        | Schnucks            |
| Albertson's/Acme    | Drug World         | Medic Discount     | Scolari's           |
| Albertson's/Osco    | Eckerd             | Medicap            | Sedano              |
| Albertson's/Sav-On  | Econofoods         | Medistat           | Shaw's              |
| Amerisource Bergen  | EPIC Pharmacy      | Meijer             | Shop 'N Save        |
| Anchor Pharmacies   | Network            | Minyard            | Shopko              |
| Arrow               | FamilyMeds         | NCS HealthCare     | ShopRite            |
| Aurora              | Farm Fresh         | Neighborcare       | Snyder              |
| Bartell Drugs       | Farmer Jack        | Network            | Stop & Shop         |
| Bigg's              | Food City          | Pharmaceuticals    | Sun Mart            |
| Bi-Lo               | Food Lion          | Northeast Pharmacy | Super Fresh         |
| Bi-Mart             | Fred's             | Services           | Super Rx            |
| BJ's Wholesale Club | Gemmel             | Osco               | Target              |
| Brooks              | Giant              | P & C Food Markets | Texas Oncology Srvs |
| Brookshire Brothers | Giant Eagle        | Pamida             | The Pharm           |
| Brookshire Grocery  | Giant Foods        | Park Nicollet      | Thrifty White       |
| Bruno               | Hannaford          | Pathmark           | Times               |
| Carrs               | Harris Teeter      | Pavilions          | Tom Thumb           |
| Cash Wise           | H-E-B              | Price Chopper      | Tops                |
| Coborn's            | Hi-School Pharmacy | Publix             | Ukrop's             |
| Costco              | Hy-Vee             | Quality Markets    | United Drugs        |
| Cub                 | Jewel/Osco         | Raley's            | United Supermarkets |
| CVS                 | Kash n Karry       | Randalls           | Vons                |
| D&W                 | Keltsch            | Rite Aid           | Waldbaums           |
| Dahl's              | Kerr               | Rosauers           | Walgreens           |
| Dierbergs           | Kmart              | Rx Express         | Walmart             |
| Discount Drugmart   | Knight Drugs       | RXD                | Wegmans             |
| Doc's Drugs         | Kroger             | Safeway            | Weis                |
| Dominicks           | LeaderNet (PSAO)   | Sam's Club         | Winn Dixie          |